

# Review your enrolment policies

A suggestion for implementing the strategy 'Review your policies and procedures' from

the Guide: Asthma and learning

## **Includes:** Ask for medical information

Create a safe environment

Identify learners with asthma

Ease anxiety

School asthma checklist

Useful resources

From

Guide: Asthma and learning

Strategy: Review your policies and procedures Suggestion: Review your enrolment policies

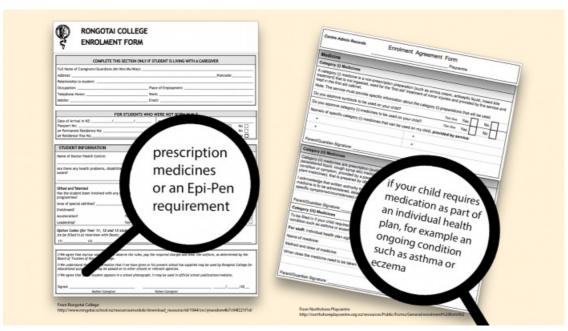
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# Ask for medical information



#### Source:

Ministry of Education

View full image (820 KB)

At the time of enrolment identify children and young people with asthma. Review and update medical information annually.

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## Create a safe environment

Include the following information as part of your initial enrolment:

- ✓ a written asthma action plan from the child or young person's healthcare professional
- ✓ a list of asthma triggers
- ✓ specific symptoms to look out for
- ✓ treatment plans for an asthma attack
- a list of all prescribed asthma medication, doses, and how they should be used
- ✓ written consent from parents to administer medication as required.

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## Identify learners with asthma

Supplementary questions added to a standard medical form, with annual updates can result in effective identification and support for learners with asthma.

#### Questions to ask:

- Does your child have coughing, wheezing, chest tightness, or trouble breathing when playing or exercising?
- Has your child been prescribed asthma medication by their healthcare professional in the past 12 months?
- How many times in the last 12 months did your child go to the doctor or healthcare professional for an urgent visit because of breathing problems?
- Has your child been admitted to hospital because of breathing problems in the last 12 months?
- Have you ever been told by a doctor or healthcare professional that your child has asthma?

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# **Ease anxiety**

Support families, whānau, and learners during the enrolment process by:

- ✓ following up on a child's or young person's enrolment information
- contacting parents proactively, organising a meeting to discuss their child's individual health needs
- ✓ highlighting health and safety policies and procedures related to asthma management.

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## School asthma checklist

Use the school asthma checklist as part of your enrolment process to help reduce the risk of asthma related illness at school.



Video hosted on Youtube http://youtu.be/qqGpV7xC5jQ

No captions or transcript

Source:

Asthma FoundationNZ

https://www.youtube.com/watch?v=qqGpV7xC5jQ

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## **Useful resources**



### School asthma checklist

A free downloadable pdf.

Publisher: Asthma + Respiratory Foundation, NZ

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