

# Support self organisation and time management

A suggestion for implementing the strategy 'Create engaging environments' from the Guide: [Digital technologies](#)

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**Includes:**

- Time management tools
- Give students time
- Useful resources

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Inclusive Education

From

Guide: [Digital technologies](#)

Strategy: [Create engaging environments](#)

Suggestion: [Support self organisation and time management](#)

Date

21 January 2019

Link

[www.inclusive.tki.org.nz/guides/digital-technologies/support-self-organisation-and-time-management](http://www.inclusive.tki.org.nz/guides/digital-technologies/support-self-organisation-and-time-management)

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## Time management tools

For many students, especially those with ADHD and autism, being able to see a visual representation of time passing supports their time management.

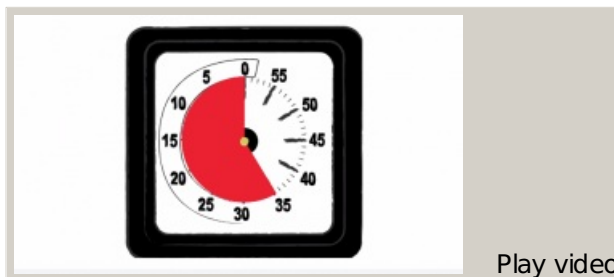
Search “visual timers” online, or access the [Time Timer Apps](#), to find timers that might be useful for your students.

Source: [Time Timer \(US\)](#) No captions or transcript

Source:

[Time Timer \(US\)](#)

<http://vimeo.com/27596627>



Video hosted on Vimeo <http://vimeo.com/27596627>

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## Give students time

Some students, particularly those with dyslexia, will need extra time to complete assignments and projects. These students may also need ongoing support to plan and manage a task to ensure it is completed.

Discuss with students the most effective ways you can collaboratively use technology to support their learning. For example, consider using the comment function in Google Docs to provide timely support and encouragement.

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## Useful resources

Resources for students to support organisation and management of their learning.

### Graphic organizers

Publisher: For The Teachers

[Visit website](#)

### My Study Life – School Planner

Publisher: My Study Life, Ltd

[Visit website](#)

### Quizlet

Publisher: Quizlet Inc.

[Visit website](#)

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