

# Support planning and organisation

Use these suggestions to support students' planning and organisation.

- ✓ Use charts, visual calendars, colour-coded schedules, visible timers, and cues to increase the predictability of regular activities and transitions.
- ✓ Encourage students to use their mobile devices to schedule alerts and reminders for regular and novel events and deadlines.
- ✓ Model and make available graphic organisers and flowcharts to support planning and thinking in all curriculum areas.
- ✓ Break tasks and lengthy assignments into small, manageable parts. Schedule workflow using [Trello](#) to organise what needs to be done and when.
- ✓ Provide options so that students can submit work online.
- ✓ Use these [tips from students](#).

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