

# Supporting teacher aides to gather useful data

A suggestion for implementing the strategy

'Support and prepare teachers in their role'

from the Guide: [Teacher aide practice](#)

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## **Includes:**

Utilise technologies

Taking and sharing notes

Teach active listening

Utilise simple rubrics

Inclusive Education

From

Guide: [Supporting effective teacher aide practice](#)

Strategy: [Support and prepare teachers in their role](#)

Suggestion: [Supporting teacher aides to gather useful data](#)

Date

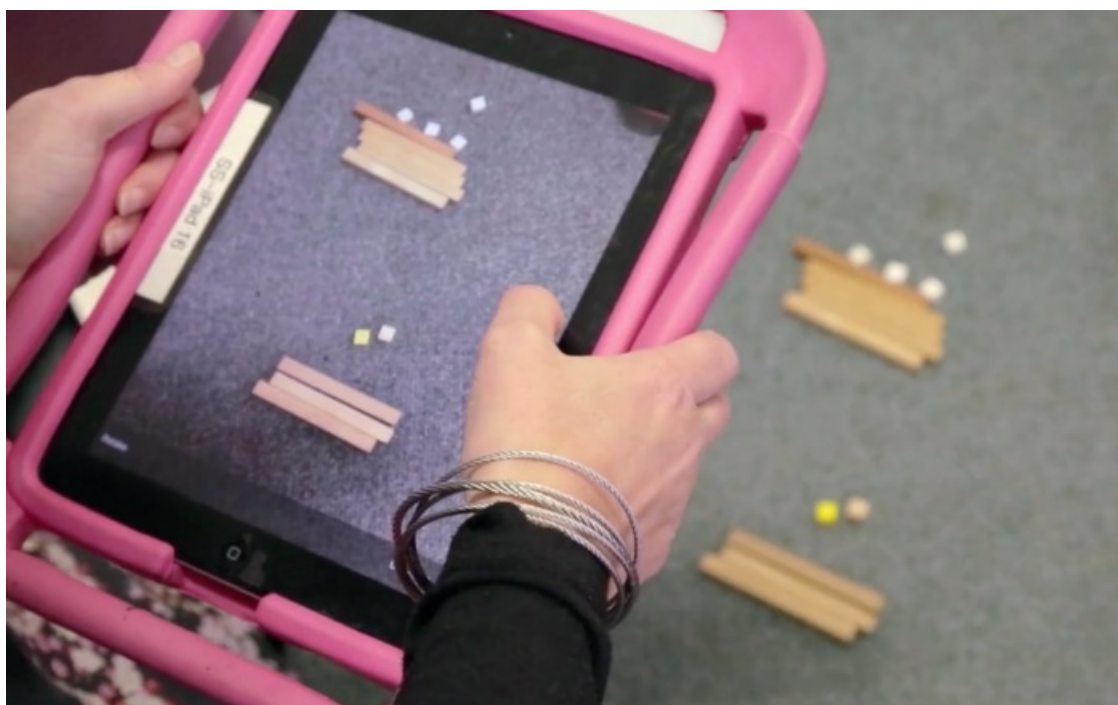
25 April 2024

Link

[inclusive.tki.org.nz/guides/supporting-effective-teacher-aide-practice/support-ta-to-gather-useful-data](https://inclusive.tki.org.nz/guides/supporting-effective-teacher-aide-practice/support-ta-to-gather-useful-data)

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## Utilise technologies



Source:

Ministry of Education | Te Tāhuhu o te Mātauranga

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## Taking and sharing notes

Discuss ways teachers can keep communication flowing between themselves and the teacher aides, in between regular meetings.

Starting points for discussion:

- Teacher aides can use sticky notes on students' books and materials or comments in digital files to give feedback to teachers.
- Designate a notebook (either digital or hard copy) so that each team member can enter information, observations, and questions and can read what others have written.
- Email observations.
- Take photos and annotate them.

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## Teach active listening



Source:

Ministry of Education | Te Tāhuhu o te Mātauranga

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## Utilise simple rubrics

Name of TA: .....				
Success criteria	Tahu	Emma	Lachie	Anna
1	I	C	M	I
2	...	...	...	...
3	...	...	...	...
4	...	...	...	...
<b>Key:</b> <ul style="list-style-type: none"><li>• I - can do this independently</li><li>• P - can do with prompting</li><li>• C - can do with clues</li><li>• M - modelled for the student</li></ul>				

Source:  
Adapted from The Teaching Assistant’s Guide to Effective Interaction: How to Maximise your Practice.  
<http://maximisingtas.co.uk/our-books.ph>

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