

Taking and sharing notes

Discuss ways teachers can keep communication flowing between themselves and the teacher aides, in between regular meetings.

Starting points for discussion:

- Teacher aides can use sticky notes on students' books and materials or comments in digital files to give feedback to teachers.
- Designate a notebook (either digital or hard copy) so that each team member can enter information, observations, and questions and can read what others have written.
- Email observations.
- Take photos and annotate them.

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