

# Develop an inclusive school charter and related strategic and annual plans

A suggestion for implementing the strategy 'Review planning, monitoring, and reporting obligations' from the Guide: [Board of trustees](#)

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**Includes:**

- What to put in your charter
  - Set strategic aims and targets
  - Useful resources
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## Inclusive Education

From

Guide: [The role of the board of trustees](#)

Strategy: [Review planning, monitoring, and reporting obligations](#)

Suggestion: [Develop an inclusive school charter and related strategic and annual plans](#)

Date

22 January 2019

Link

[www.inclusive.tki.org.nz/guides/the-role-of-the-board-of-trustees/develop-an-inclusive-school-charter-and-related-strategic-and-annual-plans](http://www.inclusive.tki.org.nz/guides/the-role-of-the-board-of-trustees/develop-an-inclusive-school-charter-and-related-strategic-and-annual-plans)

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# What to put in your charter

Your school charter is the key planning document for your school. This includes how your school plans to become more inclusive and meet the needs of students with special education needs.

For your charter to meet the requirements of the Education Act 1989, you must include your school's plans, aims, and targets for all students, including:

- ▶ what your board of trustees wants to achieve for students identified with additional learning support needs (outcomes)
- ▶ how you intend to achieve the stated outcomes for these students; for example, teaching strategies and how you are going to use your resourcing
- ▶ what success will look like for students (how you will know the outcomes have been achieved)
- ▶ how you will evaluate and assess progress towards meeting the aims and targets set out in your charter
- ▶ how you will report this in your analysis of variance.

Examples of inclusive school charters:

[Makauri School](#) (Word 985 KB)

[Ormond School](#) (PDF 976 KB)

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## Set strategic aims and targets



Source: Charters and analysis of variance 2013, Ministry of Education p 17

**Source:**

[Charters and analysis of variance 2013, Ministry of Education p 17](#)

[View full image \(441 KB\)](#)

This diagram shows the alignment between a school's strategic aims, its annual aims, the targets associated with these aims, and the planned actions for each target.

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## Useful resoruces



### Charter and Analysis of Variance: Guidance for Secondary Schools

Read time: 49 min

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